

**WAC 132E-122-170 Reporting—Sexual misconduct and discrimination.** (1) Persons who believe that a sexual misconduct or discrimination violation has been committed may contact and make a report to the Title IX coordinator directly or by filing a report online at everettcc.edu/TitleIX.

Becky Lambole  
Title IX coordinator  
425-388-9271  
TitleIXcoordinator@everettcc.edu  
Olympus Hall 207  
2000 Tower Street  
Everett, WA 98201

(2) The person filing the report will be asked to write a brief statement of allegation(s), including dates, names, a description of the incident, and the remedy sought.

(3) **Sexual misconduct responsible employee reporting.** Any employee who receives a report, formally or informally, of an alleged Title IX violation is required to report such information the Title IX coordinator. The employee may contact the Title IX coordinator directly (TitleIXcoordinator@everettcc.edu or 425-388-9271) or may file a Title IX report through the college online reporting system.

(4) **Campus counselors.** If information regarding a possible sexual misconduct violation is disclosed during a confidential counseling session with a campus counselor, the counselor is not required to report this information to the Title IX coordinator.

(5) If the complaint is against the conduct officer or Title IX coordinator, the matter is to be reported to the vice president of administrative services.

Vice President of Administrative Services  
vpadmin@everettcc.edu  
425-388-9232  
2000 Tower Street  
Everett, WA 98201

[Statutory Authority: RCW 28B.50.140. WSR 18-01-119, § 132E-122-170, filed 12/19/17, effective 1/19/18.]